



## Registration for Performance Venues/Event Locations for the 2019 Open Submissions

In order to participate in the schedule of programming for the open submissions at the 2019 Berlin Performing Arts Festival, we ask all performance venues/event locations to complete the attached PDF form and return it to the email address provided below by January 15, 2019. You can find additional information and instructions in the [FAQs](#).

In order to submit work that takes place in public space, site-specific art, initiatives that go beyond the notion of production locations and performance venues or to suggest a series of programming, we ask you not to complete the form but instead to contact us directly [offene-einreichungen@performingarts-festival.de](mailto:offene-einreichungen@performingarts-festival.de).

If you have any questions, we are happy to answer them; please send an email to: [offene-einreichungen@performingarts-festival.de](mailto:offene-einreichungen@performingarts-festival.de).

### Presenter/Contractual Partner

We will use the information you provide to prepare the contract for participating in the festival. You can find more information about the role of the presenter/contractual partner in the [FAQs](#).

Name of the contractual partner	
Authorized representative, if applicable	
Address of the contractual partner	
Street	
c/o	
Postal Code	
City	
Neighborhood/District in Berlin (optional)	
Telephone	
Email	
Webseite (optional)	

## Performance Venue / Event Location

Please provide this information if it is different from that of the presenter/contractual partner.

Name of the Performance Venue / Event Location	
Address of the performance venue	
Street	
c/o	
Postal Code	
City	
Neighborhood/District in Berlin (optional)	
Webseite (optional)	

## Contact Person

Please provide this information if it is different from that of the presenter/contractual partner. This person shall serve as the point of contact for all questions that arise over the course of the preparations for the festival.

Contact Person (first name, last name)	
Telephone	
Email	

## Contact Person Ticketing

If there is another contact person for issues concerning ticketing, we will contact them directly.

Contact Person (first name, last name)	
Telephone	
Email	

## Contributions for the Schedule of Programming

Ideally, we will receive a submission of one to two contributions to the schedule of programming per performance venue/event location. If you are planning to submit multiple contributions, we ask you to please contact us in advance by sending an email to: [offene-einreichungen@performingarts-festival.de](mailto:offene-einreichungen@performingarts-festival.de). Please include a complete description of each production in German (in PDF form, max. 1 MB in size).

We need all the text material for further processing in German. Thank you.

Yes, I/we officially and bindingly submit a contribution for the 2019 Open Submissions schedule of programming.

### Information About Production 1

Title of the production (please mark working titles with WT)

Subtitle of the production (optional)

Name of artist / group

The artist / group / performance venue has also registered to participate in Berlin Diagonale - Show Camp 2019.

Planned performance dates (date and time)

Duration of the production

Main category (only one choice is possible)

Spoken word theater	Children's theater/youth theater
Dance	Puppet theater/object theater
Music theater/Music performance	New Circus
Video work	Other
Performance	
Installation	
Music	

Type of Contribution to the Schedule of Programming

Premiere  
Remount  
Support format  
Other

Video link

Text about the production in German  
(min. 200 characters,  
max. 800 characters.):

Participants with names and  
functions in German:

Credits (co-producers, funders, partners) in German:	
Number of seats available per performance:	
Is admission charged for the performance?	yes      no

## Information About Production 2

Title of the production (please mark working titles with WT)	
Subtitle of the production (optional)	
Name of artist / group	
The artist / group / performance venue has also registered to participate in Berlin Diagonale - Show Camp 2019.	
Planned performance dates (date and time)	
Duration of the production	
Main category (only one choice is possible)	
Spoken word theater	Children's theater/youth theater
Dance	Puppet theater/object theater
Music theater/Music performance	New Circus
Video work	Other
Performance	
Installation	
Music	
Type of Contribution to the Schedule of Programming:	
Premiere	
Remount	
Support format	
Other	

Video link

Text about the production in German  
(min. 200 characters,  
max. 800 characters.)

Participants with names and  
functions in German

Credits (co-producers, funders, partners) in German	
Number of seats available per performance	
Is admission charged for the performance?	yes      no

## Legal Consent

I hereby confirm that I have read the instructions and information in the [FAQs](#) and that I am authorized to participate.

I consent that, in the event of participation in the festival, this information will be edited and published in the festival materials (e.g. program) and online (website).

Yes, I hereby give my consent for my contact information (name and email address) to be provided to the accredited visiting industry professionals attending the festival in the form of a list.

I also confirm that, to the best of my abilities, I work and advocate for fair production conditions as well as fair remuneration of the artists whose work I present as well as my staff.

I hereby confirm that I hold all publication rights for the information submitted. We treat all information entrusted to us with care and respect and use it solely in order to implement the festival (selection process, application/announcement, coordination and documentation). By submitting the form, I grant LAFT Berlin the necessary rights, free of charge. You can read more about our privacy policy [here](#).

The Berlin Performing Arts Festival is organized by LAFT Berlin in cooperation with the performance venues HAU Hebbel am Ufer, Sophiensaele, Ballhaus Ost and Theaterdiscounter. The Berlin Performing Arts Festival organized by LAFT Berlin is supported by the State of Berlin – Senate Administration for Cultural and European Affairs.

**LAFT** Landesverband freie  
darstellende Künste Berlin e.V.  
**BERLIN**

Senatsverwaltung  
für Kultur und Europa

**be**  **Berlin**